



Bishwanath Prasad

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Howrah

PGDM in Management in 2025 & Masters in Commerce completed in December 2021 with extensive exposure in Accounting and Taxation (Direct and Indirect), Companies Act filings.

CAREER OBJECTIVE

Seeking a rewarding role in the field of Account, Taxation and Finance with a challenging organization where I can put my professional skills and knowledge to help in the company's growth.

ACADEMIC QUALIFICATIONS

QUALIFICATION	INSTITUTE	YEAR	FIELD
PGDM	MIT SDE	2025	Financial Management
M.Com	Indira Gandhi National Open University	2021	Accounts & Finance
ICSI Executive	ICSI	2012	Accounts & Finance
B.com (Hons.)	Calcutta university	2011	Accounts & Finance
12th	W.B.B.H.S.E	2008	Accounts & Finance
10th	W.B.B.S.E	2006	General SSC

WORK EXPERIENCE

- Account Manager with Manish Fashionworld Private Limited from 14th Jan 2025 to till now.
- Assistant Commercial Manager with Moreish Foods limited from May 2023 to Jan 2025.
- Accountant Manager with Dart Equipment (ACE LTD.) from 1st Feb 2020 to April 2023.
- Accountant with Concept Biosciences Pvt Ltd/Elder Labs Ltd. from May 2016 to January 2020.
- Accounting and Tax Filling Expert with K.K. Poddar & Associates from Nov 2011 to April 2016.

WORK EXPERIENCE

Nature Of Assignment	Areas Handled
Taxation	<ul style="list-style-type: none"> • Preparation of Income Tax Computation of Individual, Firms, and Companies. • Filing Income Tax Returns. • TDS Return: Preparation and Filing TDS & TCS Returns (including Rectification returns) and downloading of Certificates and their Compliances. • Filing of Appeals, Condonations, reply to demands and other Income Tax Compliances from time to time.

	<ul style="list-style-type: none"> • GST Return: Preparation and filing GSTR1, GSTR3B, GSTR 9 , GSTR 9C with Reconciliation 2A & 2B and their Compliances.
	<ul style="list-style-type: none"> • Drafting and Finalization of Balance Sheet of Companies, Individuals. • Filing MCA- V3, AOC -4, MGT -7, DPT-3, Others.

Reporting	<ul style="list-style-type: none"> • Daily Sales Reports. • Receipt & Payments Reports for Fund Arrangement for Schedule Payments. • Preparation of Operating Budgets (Fixed and Variable costs) • Preparation of Cash Flow and Fund Flow Reports. • Preparation of Outstanding Reports (Weekly – Debtors, Creditors and Other services reports) • Monthly Stock Reports (Physical Stock and variance Stock Reports) • Preparation and Submission Bank Stock. • Monthly Projection sales Report, Statutory Reports. • Others Report as per Directors Requirement.
Accounting & Commercial	<ul style="list-style-type: none"> • Finalization of Accounts. • Compliance with Corporate and Taxation Laws of the coordination with CA. • Managing Accounting records, handling payments. • Reconciliation - E commerce, Retailers, Distributors, B2B & B2CS, depot & Others Ledgers & Bank Reconciliation. • Majority handled verification of sales, purchase, payroll, cashbook, bankbook • Credit control of all debtors and Creditor control of Purchase.
	<ul style="list-style-type: none"> • Supervising, monitor, and evaluate all commercial accounting, collection, operations, Dispatch operations and analyze logistics. • Checking Branch Accounts Books of the concern to ensure by Reconciliation. • Preparation of Salary sheet and EPF, ESI challan and P tax Payments and Finalized.

TECHNICAL SKILLS

- Applied knowledge and experience in MS – Office tools like MS Excel, MS-PowerPoint, MS Word.
- Working Experience in Analyst, Sap, Spectrum, Genesis, Tally ERP 9 Prime.

Personal Particulars:

Date of Birth: 31st Jan 1990

Father's Name: Mr. Dayaram Prasad

Marital Status: Married

Sex: Male

Language: English, Hindi, Bengali.

Place: Howrah

Date:

(Bishwanath Prasad)